



Membership Application

Membership in the AUECO is open to export control officers and other employees of degree granting institutions of higher education in the United States who are responsible for the administration of export, import and trade sanctions regulations at their institutions. Membership is individual and not institutional and there may be multiple members from a single institution.

PERSONAL INFORMATION

First Name:

Last Name:

Position/Title:

Institution:

Email Address:

Work Phone:

Cell Phone:

JOB DESCRIPTION: Please provide a summary of your job description, including any non-export control related responsibilities, in the space below. You may also provide a resume or CV as an optional step to further augment your job description.

EXPORT CONTROL RESPONSIBILITIES: Mark all that apply. Note: Applicant must have responsibilities in at least five of the following nine areas to qualify for membership.

- Serves as Empowered Official or university point of contact for export control issues;
- Is responsible for export control training and outreach;
- Implements and manages the export control program;
- Develops institutional policy and procedures for export control;
- Provides review and advice or final approval of export control agreements, certifications or clauses provided by sponsors, vendors, suppliers or other parties;
- Performs or coordinates export control technical assessments;
- Is responsible for on-going (post-approval) export control compliance monitoring;
- Develops and maintains content on export controls for the institutional website;

Website URL:

- Regularly monitors the Federal register, trade publications, agency websites and other publications for changes or updates to export control laws, regulations, procedures and interpretations and reports on those changes internally.

Applicant's Signature: _____

Date: _____

IMMEDIATE SUPERVISOR'S SUPPORT

Name of Supervisor:

Position/Title:

Statement of Support: By my signature below, I certify that the information provided above accurately reflects the applicant's job and export control related responsibilities and indicates my support for his/her application for membership in AUECO. I understand that AUECO encourages active participation among all members, and I will support the applicant's engagement in association activities and initiatives relevant to his or her institutional responsibilities.

Supervisor's Signature: _____

Date: _____

Submission Instructions:

- 1) Save the the completed form to your desktop; do not print it as a pdf.
- 2) Print the completed application for you and your supervisor's signatures.
- 3) Scan the signed form to a pdf.
- 4) Email the saved form, the pdf of the signed version, and your resume or CV (optional) to aeucomembership@gmail.com.

The reason we ask you to send the saved unsigned form is so that we can upload your information to our member database without re-keying, thereby eliminating the time required for data entry and the potential for errors.

Please direct any questions regarding AUECO membership or the submission process to the Membership Chair at aeucomembership@gmail.com.

Thank you for your interest in AUECO!